

2023-24 Master Tracker

Recommendations to the Executive from the Overview and Scrutiny Committees

September 2023 Committee Cycle

Last updated: 25/09/2023 13:12

Document Purpose

The intention of this document is to collate and track progress of all recommendations made by the Overview and Scrutiny Committees to the Executive throughout the year, and to log the Executive decisions on the submitted matters. The recommendations are split into separate tables for each of the Overview and Scrutiny (O&S) Committees and the [explanation of terms used](#) can be found in section 5. Additionally, a table with all remaining [Committees meeting dates](#) for this calendar year have been listed below, followed by information on key [officers supporting the process](#).

Resources Overview and Scrutiny – Recommendations to Executive

Resources O&S Chair: Cllr Peter Martin, **Resources O&S Vice Chair:** Cllr Andrew Laughton

Unique Ref.	Name of the Agenda Item	Recommendation	O&S Meeting Date (when the item was raised)	To be received at the Executive Meeting on	Progress Status	Reason for the Executive Decision and Next Steps	Key Officer responsible for the item
R19-08-23 13.1	69 High Street, Godalming	The Overview & Scrutiny Committee considered the 69 High Street Stage 1 report as received at the Council meeting on 29th August 2023. The Committee raised concerns around costings, acquisition and development of the property and made the following recommendation to the Executive: <ol style="list-style-type: none"> i. A full review of the 69 High Street project is to be undertaken, including tangible evidence of Lessons Learned for the future. Upon completion of the review, this is to be brought back to the O&S Resources Committee. 	19/9/23	3/10/23	To be received by Executive on 3/10	To be considered.	Debbie Smith

Explanation of terms used

Unique ref. – Each recommendation added to this tracker will be assigned a unique reference number following specific sequence (for e.g. P21-1123-1 or S22-0124-5.2) where R stands for Resources O&S and S for Services O&S, 21-1123 and 22-0124 represent the year-month and date of the meeting at which the item was raised, -1 or -5.2 represent the agenda item reference from that O&S meeting, and if more than one recommendation was raised against a specific item this can be indicated by 0.1 or 0.2, etc. next to the original agenda item reference number such as -1 or -5.

Progress Status – This column indicated individual progress status for each recommendation and will present 1 of 3 options: 1) Awaiting Executive Consideration, 2) Accepted / Approved by the Executive or 3) Rejected by the Executive

Reason for the Executive Decision and Next Steps – this column will include details on why a specific recommendation was accepted or rejected by the Executive, and where appropriate, will indicate what are the next steps for the officers or councillors.

Contact Officers

Officer Name	Role	Email	Responsibilities in the process
Jake Chambers	Senior Democratic Services Officer (Scrutiny)	Jake.chambers@waverley.gov.uk	Owner of this document. Responsible for collation of the recommendations after each O&S cycle and following up with the Democratic Services Team on their progression, and feeding back the outcomes to the O&S Committees and relevant officers at the following committee cycle